



## KINGSLY ESTATE AGENTS

Lettings Service	Let Only	Full Management (Fee paid Annually)	Full Management (Fee paid Monthly)
	6% + VAT / 7.2% Inclusive of VAT	8% + VAT / 9.6% Inclusive of VAT	10% + VAT / 12% Inclusive of VAT
	Let Only	Full Management	
Gas Certificate	£102 inclusive of VAT	£102 inclusive of VAT	
Energy Performance Certificate	£120 inclusive of VAT	£120 inclusive of VAT	
Electrical Installation Condition Report (EICR) *Prices quoted are for flats and may differ for a house.	£220 inclusive of VAT	£220 inclusive of VAT	
Professional Check In/Out Inventory	Quote upon request	Quote upon request	
Administration for arranging Contractors to attend Property	£96 inclusive of VAT	Included in this service	
Prepare and serve section 21 Notice of the Housing Act 1988	Quote upon request	Quote upon request	
Prepare and administer claims against deposit.	£360.00 Inclusive of VAT	Included in this service	
Prepare and administer documents for disputed claims.	£360.00 Inclusive of VAT	£220.00 Inclusive of VAT	
Annual Summary Statement	£72.00 Inclusive of VAT	Included in this service	
Property Inspections	£228 inclusive of VAT	one per annum included further visits £108 inclusive of VAT	
Attendance to Court	£180 inclusive of VAT per hour	£180 inclusive of VAT per hour	
Administration for arranging, inspecting and reporting on works over £1000	15% inclusive of VAT of the cost of works	10% inclusive of VAT of the cost of works	
Waiting at the Property per hour	£80 per hour inclusive of VAT	Included in this service	
Administration for arranging additional key cutting	£20 inclusive of VAT	Included in this service	
Visits during a void period for each visit (one every 2 weeks)	Quote upon request	Quote upon request	
Tax retention for a non-resident landlord per quarter.	Quote upon request	Quote upon request	
Photocopying documents regardless of number on A4	10p per sheet	Included in this service	
Administration for selective licenses	£400 inclusive of VAT	£200 inclusive of VAT	

☎ 02088 844 844

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